



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT DEGREE COLLEGE BANDA, SAGAR
Name of the head of the Institution	Dr. H. G. Sen
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07583292011
Mobile no.	9300731856
Registered Email	hegcbansag@mp.gov.in
Alternate Email	iqacbanda1005@gmail.com
Address	Ward No 11, Bandri Road, Banda (Belai) Sagar
City/Town	Banda (Sagar)
State/UT	Madhya Pradesh
Pincode	470335

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Semi-urban																
Financial Status			state																
Name of the IQAC co-ordinator/Director			Dr. J. R. Singh																
Phone no/Alternate Phone no.			07583292011																
Mobile no.			9300871245																
Registered Email			hegcbansag@mp.gov.in																
Alternate Email			iqacbanda1005@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://www.mphighereducation.nic.in/InstitutePortal/Public/AQARReports.aspx?DT=MQ==&InstId=NTE4																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.mphighereducation.nic.in/bandacollege																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>B</td> <td>2.01</td> <td>2017</td> <td>02-May-2017</td> <td>01-May-2022</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.01	2017	02-May-2017	01-May-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.01	2017	02-May-2017	01-May-2022														
6. Date of Establishment of IQAC			31-May-2014																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries								
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																	

Survey and visit to various schools and interacting with students to improve GER and aware them to existing scheme run by HED in MP.	01-Jul-2017 60	400
Implementation of various scheme of MPHED in favor of Students	01-Jul-2017 300	1200
Botanical Garden	01-Jul-2017 180	4
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2018 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Social work for neighboring community Environmental awareness programmes and plantain activities in campus. ? Improving teaching methods ? Providing better platform to students in sports and cultural activities ? Governing Council meeting held on a regular basis with members of the committee as a part of academic activities ? Regular interaction with class representative of each and every department for maintaining and sustaining quality education as a directed by IQAC

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To Improve Cleanliness of the College Campus	College Campus is regularly Cleaned by the students of NSS units.
Motivate to Study in Library	Many Students come into library and studied
Digitalization	College Became cashless campus
Intake Increasing (GER)	Through "College Chalo Abhiyan" Admission has been Increased to the previous year
View File	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

17-Apr-2017

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

26-Feb-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College is having the well-established curriculum framed by the MP Higher education department Bhopal MP and Maharaja Chhatrasal Bundelkhand University, Chhatarpur MP. The curriculum is systematically implemented by the college through weekly plan and classes taken accordingly. The college adheres to the academic calendar of events prescribed by the Department of Higher Education, M.P., and specifying available dates for significant activities to

ensure proper teaching –learning process and continuous evaluation. Syllabi for the academic session is provided to the students through website and during Induction programs. Teachers have to maintain a personal diary for effective academic planning, implementation and review of the curriculum. Theory and Practical classes are held according to the time-table which is prepared prior to the commencement of the academic year by a Time-Table Committee and is displayed on notice board of the College.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Subject Specified Project Work	166
BCom	Subject Specified Project Work	77
BSc	Subject Specified Project Work	77
MCom	Subject Specified Project Work	17
MA	Political Science	30
MA	Sociology	5

[View File](#)

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

This policy provides a framework for – 1. Enhancing the quality of students by implementing curriculum in an effective manner, learning experience of concerning teaching learning and assessment. 2. To provide an opportunity to students for active participation of students in the continual improvement of programs. 3. Extending support to good practices for systematic implementation of curriculum provided by HED and University 4. Ensuring provision to share information with students regarding the consideration of stakeholder's feedback collected overtime including actions taken on raised concerns in their feedback. 5. The Institute analysis and reporting of stakeholder's feedback related to academic programs with a coordination of Heads of Departments.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Subject Specific	320	886	886
MA	political Science	30	54	54
MA	Sociology	30	20	20
BSc	Subject Specific	160	365	365
BCom	Subject Specific	160	243	243
MCom	Subject Specific	30	32	32
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1474	106	7	4	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
7	4	2	1	1	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The main aim of this institute is to offer quality education to its students, in fulfilment of all the specifications laid down by the University grants commission. It has produced alumni who have attained excellence as administrator, industrialist, educationalist, Bankers, Political leaders and teachers. This temple of higher education was assessed by NACC in the month of may, 2017 and was accredited B grade. Because of these factors it is our policy to entertain the hopes and aspirations of students. Many of our students from rural areas lack proper academic background and financial back up. Mentoring of students thus is an essential feature to render equitable service to all our students having varied background. Student mentorship has the following aims. • To enhance students' academic performance and attendance. • To minimize student drop-out rates . • To enhance teacher-student contact hours. • To identify and understand the status of slow learners and encourage advanced learners. • It is the practice of mentors to meet students individually or in groups. • Mentors maintain and update the mentoring format which contains space for entering particulars and performance of students (class tests, monthly attendance records, CCE tests, etc.) • Identification of slow learners for conducting extra/special classes

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1580	7	1:226

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	7	12	Nil	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

Nil	Nil	Nil	Nil	Nil
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation system at the Institutional level plays an important role in the assessment of student's progress. It is executed in accordance with directives and academic calendar of the Department of Higher Education, Govt. of M.P.(Bhopal). The Examination Committee in the institute prepares the schedule for internal examination at the beginning of the academic year and is notified to the students and teachers well in advance. The College has an Internal Examination Cell which displays all the circulars regarding examinations on notice boards from time to time. Efforts have been initiated to improve the performance of students by framing significant reforms in continuous internal evaluation as the institute level. The reforms are as follows:

- CCE and project work are the major evaluation reforms of the university that institution has adopted in every semester and yearly system.
- The college has initiated monthly test of the students for better preparation at institute's level.
- Teachers of departments showing below par performance are asked enhanced performance through more effective teaching and guidance.
- Topics wise question-banks are provided for all subjects.
- Poor performance due to frequent absenteeism is redressed by sending registered letters to parents of such students.
- Students are encouraged to solve previous years' university exam question papers.
- Monitoring the improvement in learning of slow learner and encouraging the advanced learners by reviewing their performance in exam.

Impact :- These reforms have resulted in substantial improvements in students' performance through comprehension of difficult topics, improve time management, this has significantly enhanced the pass percentage and academic excellence of students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Department of Higher Education, M.P. releases a comprehensive academic calendar for every session in the month of March/ April of the preceding session. Simultaneously detailed schedules for NSS, Red cross, sports, personality development, and youth festivals are released by the concerned authorities/ agencies. The notification for various examinations is issued by the university. So the teachers have ample opportunity to plan teaching learning schedule and extracurricular activities well in advance. They also have flexibility in conducting CCE and quarterly examinations as per local conditions.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mphighereducation.nic.in/bandacollege>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C028	BA	All Specific Subject	325	187	76.3

C085, C116	BSc	All Specific Subject	97	69	71.1
C032	BCom	All Specific Subject	47	47	100
C031	MCom	All Specific Subject	9	6	66.7
C018	MA	Political Science	22	17	77.2
C026	MA	Sociology	11	7	63.6
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.mphighereducation.nic.in/bandacollege>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	01/07/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	0	Nil	10/07/2017	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	01/07/2017
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	Nil	00
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
???? ????? ??? ???????	??. ???.??.	???? ????? ??? ???????	2017	0	00	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2017	Nil	Nil	0011
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness Awareness	NSS Boys Girls Unit and Nehru Yuva Kendra	22	65

Aids Awareness rally	NSS Boys Girls Unit and Nehru Yuva Kendra	22	55
Plantation	NSS Boys Girl unit NYK	22	76
Cycle rally	NSS Boys Girl unit NYK	22	67
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	NSS Boys Girls Unit and Nehru Yuva Kendra	Cycle Rally	22	67
NSS	NSS Boys Girls Unit and Nehru Yuva Kendra	Plantation	22	76
NSS	NSS Boys Girls Unit and Nehru Yuva Kendra	Aids Awareness Rally	22	55
NSS	NSS Boys Girls Unit and Nehru Yuva Kendra	Cleanliness Awareness	22	66
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant

		/research lab with contact details			
Nil	Nil	Nil	01/07/2017	01/07/2017	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	01/07/2017	0	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NA	Nil	0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	23465	Nil	813	Nil	24278	Nil
Reference Books	2628	Nil	Nil	Nil	2628	Nil
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
---------------------	--------------------	---------------------------------------	-----------------------------

Nil	Nil	Nil	01/07/2017
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	14	0	1	5	5	5	0	25	0
Added	0	0	0	0	0	0	0	0	0
Total	14	0	1	5	5	5	0	25	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

25 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	http://www.mphighereducation.nic.in/bandacollege

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimum allocation and utilization of the available financial resources for maintenance and up keep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the grants received the college as per the requirement in the interest of students. 1. In Laboratory Record of equipment is maintained by concerned department also the repairing and maintenance of sophisticated lab equipment are done by technician. 2. In library the requirement and list of books is taken from the concerned are involved in the process. The finalized list of required books is duty approved 3. Sports in charge conduct sports activities. 4.. Computer maintenance is done regularly by Janbhagidari and non-repairable system are disposed off. 5. Class room the college has a building committee for maintenance and up keep of infrastructure at the departmental level, HODS submit their requirement to the principal regarding classroom furniture and others. http://www.mphighereducation.nic.in/bandacollege
--

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	PMS OBC, SC, ST, Gaon ki B eti, Medhavi, Pratibh a Kiran	1323	5566286
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Beautician Course	01/11/2017	32	Govt College Banda
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Vivekanand Career Guidance Scheme	Nil	190	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	29	B.A, B.Com	B.A, B.Com	Govt. College Banda, Sagar	M.A, M.Com

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	College Level	80

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	State level	Nill	1	Nill	171005A0119	Kapil Yadav
2017	State level	Nill	1	Nill	161005A0140	Shubham Yadav
2017	Division level	Nill	1	Nill	171005C0011	Vikhesh Shrivastava
2017	Division level	Nill	1	Nill	171005A0344	Ramawatar Pawar
2017	District level	Nill	Nill	1	161005A0322	Shubhendra Pandey
2017	District level	Nill	Nill	1	161005A0349	Sonali Jain

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students of the college participate in the various academic activities such as extra classes, discussion with the teachers, group discussions etc. They actively participate in co-curricular activities viz. essay competitions, quiz competitions, drawing and painting competitions. Various cultural activities

such as youth festival and farewell parties for final year are also organized.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Rules and Regulations of the Department of Higher Education Govt. of MP govern the institution. The principal is the chief authority of the institution, delegated with Drawing and Disbursing powers along with the administrative powers. As such principal is responsible for all the financial transactions of the college. Teaching staff plays significant role in the decision-making process of the college. There is a staff council chaired by the principal and one of the senior faculty as the secretary, All the members of staff participate in the proceedings and important decision in respect of staff, students and the college are taken. The Heads of the departments take decisions regarding academic innovations and others related activities of the department in consultation with the members of staff. There is a staff club in the college which is an unofficial body but operates as unifying factor among the members of staff and organizes various social, Cultural and welfare activities. Elected or nominated students' council has representations from every section of all the classes. The council is very dedicated, talented and enthusiastic. They come with new creative ideas for every activity. they actively participate in various decisions taken for the college. The students and Teachers share their feedback and suggestions to the existing activities including teaching learning and other academic activities which are incorporated wherever possible.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	The quality enhancement committee has also given the privilege of suggesting. In Institution there are 1. Student centered approach in teaching and learning. 2. To strengthen the facilities of library. 3. To ensure an academic environment a calendar is

prepare with defined schedules for CCE, Semester exam result and curriculum activities as per Calendar given by HED. Field trips, educational visits, Classroom 4. discussion, Power point presentation and display of web videos are some of the teaching methods used in addition to regular theory and practical classes.

Examination and Evaluation

The examination evaluation and results are the responsibility of the affiliating university. The examination system is reviewed each year with improvements suggested as and when required by the examination committee of the examination cell of the concern university. College conducts the CCE, Practical Exam and Semester Exam. The institute maintain complete transparency in the evaluation process and it strictly adheres to the norms prescribed by the MCBU Chhatarpur. Our College faculty members are actively involve in the evaluation process question papers setting and as an external examiner in the practical as well as internal examiner.

Research and Development

Some of our college faculty members are involve in research, they publish their research work in various journal of national/International repute. Also, faculty members actively participate in various conference/seminar/workshops and share their research outcomes on these platforms. The NSS units organized extension programme like cleaning, plantation, literacy mission, community health, national youth day, voter awareness programme. The women's cell addresses issues regarding women staff/ students, primarily/fostering there social responsibility and imparting information alert sexual harassment. It taken initiative for guidance/ counselling of girls students extension activities ensure the growth of students awareness as responsible and citizens

Admission of Students

The student admission has been given to a office computer section because as per higher education, M.P. Guideline, admission work assisted by various committees of the teacher namely admission committees, section committee, help desk, Time table committee etc.

Library, ICT and Physical Infrastructure / Instrumentation	Library gets budget for purchasing new books from UGC, Govt. Schemes, Janbhagidari fund Book Bank Scheme for SC/ST Students. The college has adequate availability of space with an area of about 29.5 acres of land area, with a built area about 3000m ² . Then on built areas are playgrounds, garden areas and a space for other outdoor activities to be held within campus.
Human Resource Management	The college ensures the organizational efficiency and its role in quality maintenance through various administrative and Academic committees. Most Decision are made through of a democratic approach by discussion and reaching a culture of problem-solving meetings. The principal is the head of the institution, Meetings are held minimally once a month with heads of department and with the entire staff periodically where the teachers are encouraged to participate actively and propose new ideas and activities to implement and improve the basic teaching and related processes. The committees are formed by the principal with charge of the different duties distributed among the faculty members. The committees carry out their functions throughout session and usually have reports submitted at the end of the year.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	All circulars and information got from state government are online.
Planning and Development	Yes
Finance and Accounts	Salary to the staff and scholarships to the students are disbursed online to the respective destination
Student Admission and Support	Admission process is online through the portal of department of Higher education M.P.
Examination	Students fill their examination form online through university portal, but examinations are conducted in offline mode.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support
------	-----------------	---------------------	-------------	-------------------

		workshop attended for which financial support provided	professional body for which membership fee is provided	
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nil	Nil	Nil	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
a. Group insurance scheme b. Medical reimbursement c. 3 seats reserve for wards of faculty members in the college for admission or study in any programme running by college as per norms decided by HED MP d. Provident fund e. Gratuity scheme f. Pension g. All leaves Facility as per norms prescribed by state	a. Group insurance scheme b. Medical reimbursement c. 3 seats reserve for wards of employee in the college for admission or study in any programme running by college as per norms decided by HED MP d. Provident fund e. Gratuity scheme f. Pension g. All leaves Facility as per norms prescribed by state	a. Scholarship from state government b. Distribution of smart phone Book Bank and stationary for SC/ST student b. Pratibha kiran yojna c. Career marg darshan k. Minority scholarship d. Swami Vivekanand placement cell

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal financial Audit Every year by CA. External financial audits is done by AGMP from time to time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Yes	Prinicpal
Administrative	Nil	Nil	Yes	Principal/Adm inistrative Officer

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Improvement of ICT Based classrooms and Teaching Mode Facilities. 2. More focus on greenery and Environment. 3. Renovation and Extension of lab. by World Bank/Janbhagidari Samiti 4. Financial help for poor students in Admission.
--

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nil
c)ISO certification	Nil
d)NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Purchasing of Text and Reference Books	31/08/2018	01/09/2017	30/12/2017	5
2017	Remedial and Extra Classes For Weak Students	12/10/2017	01/11/2017	15/03/2018	125
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on gender equity	01/09/2017	01/09/2017	32	48

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Plantation at sports ground 2. Clean India Campaign 3. Motivating the students and the staff members like pooling the vehicle, walking, using bicycle.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Persons have been deployed to check unnecessary energy consumption 2. CFL and LEDs are used in the lecture halls, staff room, infact in whole college campus. 3. Older electrical equipments have been replaced to conserve energy 4. Awareness programs are organized through NSS to reduce carbon emission. 5. Plantation was done in college campus.
--

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Practice 1: National Service Scheme Objective: The N.S.S. activities are part and parcel of the college education to fulfill the objective of holistic education. Through these activities the participants directly work for the cause of community and nation. At the same time their personality is developed as they come across with real life experiences and situations. Thus, the institute attains the goal of transforming the volunteers of N.S.S. into responsible citizens of the nation. N.S.S. unit adopts a nearby village in order to spread intellectual awareness and value of education, among villagers. N.S.S. had been introduced in the year 1969 by the Government of India with the purpose of inculcating the spirit of social responsibility, consciousness self motivated discipline among the students of higher education. Student should utilize his/her leisure for the service of society and for the completion of his education, come across with the real life situations so that his/her personality can develop. Context: The institute conducts its N.S.S. activities throughout the academic session as a team work of N.S.S. volunteers under the active guidance and leadership of program officer. A close study of the students' inclinations reveal that most of the students have an inherent tendency to work for society. But they lack certain opportunities and platform to perform. The N.S.S. units utilize this notion of the student youth to work practically and enthusiastically in the adopted villages by involving themselves as N.S.S. volunteers with the purpose of inculcating awareness in rural community regarding education, prevention of disease. The N.S.S. volunteers are made to work with the rural community. Moreover, a wide range of activities like Cleanliness, Personal Health, Plantation, Voter Awareness Program, Practice of 'Yoga', Observance of important days and Awareness Campaign are organized during special camps in the nearby villages. Practice: N.S.S. unit performs various activities in the nearby adopted villages and in the institution. Most of these activities are focused on the special theme "Health and Cleanliness and Personal Health"

2. Computer Awareness: Computer awareness is very essential for the teachers and the students. It is of great importance from the examination point of view. In the current global scenario the use of computer and internet cannot be done away with. Our institution has made special efforts to provide computer skills to the students and teachers.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.mphighereducation.nic.in/bandacollege>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In keeping with its vision, the Institution has the distinction of serving and catering to the educational needs of the weaker sections, unprivileged and women of Shivpuri and surrounding rural area. As the vision reads, it is "to provide quality and value based education and build the career of students of nearby areas of Shivpuri and also students from other places." The Institution strives to fulfill its vision by imparting higher education to a large number of students from rural areas near Shivpuri, most of them belong to the deprived sections of society like SC, ST, and OBC. The economically less privileged students and geographically distanced students who secure admission to the various courses run by our college are able to build their careers with the help of the education received from our faculty and college. Faculty helps them to improve their personality, especially the SC and ST Students so that they are prepared to face global competition. College in all its aspects such as increased number of programs and courses, well developed infrastructure, faculty guidance, library facilities, sports and extracurricular activities plays a very significant role in the improvement of students' capabilities. A

majority of our students belong to rural families and socially marginalized groups. Many of them are first generation learners. They belong to illiterate families, suffer from cultural disorientation and sometimes have migrated from their native places. At the FY level many of them hesitate even to talk in the local language to the faculty members regarding their difficulties. However we identify such students and help to solve their problems at the departmental level or at the individual level. We help them to correspond with government authorities like scholarship issues, filling online forms, concessions, installment facility in fees etc. With encouragement and support these students gradually develop into confident and responsible citizens of India. We are happy to see them complete their graduation and post-graduation and secure placement. Half of the student strength consists of girl students. Our College undertakes various measures for the empowerment of girls through imparting higher education and enhancing their employability skills. The list of past students pursuing further studies or those who are gainfully employed at various important positions and capacities is evidence of their enrichment through education. 58 per cent students are women and 84 per cent belong to the deprived sections. Distribution of scholarship- about 90 students avail some form of scholarship and SC and ST students are provided free books and stationery. SC, ST and OBC students are given Post-Matric scholarship. Girls are provided 'Gaon ki beti' (Daughter of village) and 'Pratibha Kiran' scholarship. The institution is committed to women empowerment by ensuring their participation in extra-curricular activities. It aims at developing leadership quality and critical thinking among women. For women empowerment, there are girls unit in both N.C.C. and N.S.S. that carry on a lot of personality development activities including camps, rallies, and competitions. Swami Vivekanand Career Counseling Cell is actively engaged throughout the year for the career

Provide the weblink of the institution

<http://www.mphighereducation.nic.in/bandacollege>

8.Future Plans of Actions for Next Academic Year

Enhance ICT facilities Clean and Green Campus Publication of research journals in every department